

**The Bath County School Board met in a Regular Meeting on Tuesday, September 6, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.**

**PRESENT:**                    **Mr. Roy W. Burns, Board Chairman**  
                                     **Mrs. Catherine D. Lowry, Board Vice-Chair**  
                                     **Mrs. Rhonda R. Grimm, Board Member**  
                                     **Mr. Eddie H. Ryder, Board Member**  
                                     **Mr. Bryan Secoy, Board Member**  
  
                                     **Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**  
                                     **Mrs. Sharon P. Fry, School Board Deputy Clerk**

Mr. Burns, Board Chairman, called the meeting to order at 5:30 p.m. with all members present. **16-17: 023**  
**CALL TO ORDER**

**On motion by Mrs. Grimm, the Board (5-0 vote) convened in a closed meeting at 5:30 p.m. to consider the appointment of personnel, academic and athletic stipends, a request for enrollment in a different school attendance area, specific student matters, and the superintendent’s evaluation. 16-17: 024**  
**CLOSED MEETING**  
**AND CERTIFICATION**  
**OF CLOSED MEETING**

**On motion by Mr. Secoy at 7:07 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 16-17: 025**  
**CERTIFICATION OF**  
**CLOSED MEETING**

Mr. Burns called the meeting to order at 7:06 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **16-17: 026**  
**CALL TO ORDER FOR**  
**PUBLIC MEETING**

**On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the agenda as presented. 16-17: 027**  
**APPROVE OR**  
**AMEND AGENDA**

**Mindy Hooker, BCHS Band Director, thanked staff, parents and community members for their support during band uniform fundraising last year. She said the uniforms are beautiful and the kids stood with enormous pride at the football game. 16-17: 028**  
**PUBLIC COMMENTS**

Mrs. Hirsh commended the Band on their outstanding performance during the first football game despite limited practice time. Mrs. Hirsh congratulated the football team on their victory as well. She said the attitude and spirit shown was great. Mrs. Hirsh said, "although we are wrestling with improvements to the field, I was impressed". She closed by thanking Bath County School employees for getting schools ready and off to a smooth start.

**16-17: 029  
GOOD NEWS IN  
BATH COUNTY  
PUBLIC SCHOOLS**

**On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved the consent agenda as presented:**

**16-17: 030  
APPROVE  
CONSENT AGENDA**

- **Minutes**  
August 2, 2016 Regular Meeting
- **Claims**  
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary for August 2016 and a reconciled revenue report. General Fund Payroll - 71130-71139, 71141-71153, Bills – 71140-71143, 71154-71256, Direct Deposit – 2223-2226. Food Service Payroll – 10840-10841, 10842-10843, Bills – 10844-10854, Direct Deposit – 2223-2224.
- **Reports**  
Cafeteria, July 2016  
Maintenance, August 2016  
Transportation, August 2016

Miss Easton Yohe, BCHS student representative, shared the following:

**16-17: 031  
STUDENT  
REPRESENTATIVE'S  
REPORT**

- Concern about the unsafe condition of the parking lot and student support of paving the lot.
- Pep Rally/Pep Band was a success; pumped up students, excited fans and students.
- Suggested SCA students be given permission to post and run an Instagram page on the school webpage.

Mrs. Hirsh provided the following student enrollment information:

**16-17: 032  
STUDENT ENROLLMENT**

Day 1	8/17/2016	520
Day 5	8/23/2016	528
Day 10	8/30/2016	530

Mrs. Hirsh reminded the Board that the 2016-2017 budget is based on an enrollment of 530 students.

Mrs. Allison Hicklin, MES principal, said the school is off to a great start. Students have settled into their classes and teachers have spent the last several weeks teaching rules and expectations. She said they started the year with beginning year assessments in order for the teachers to set goals to make sure we have student growth in all areas.

**16-17: 033  
SCHOOL REPORTS –  
PRINCIPALS**

Mr. Steve Sizemore, VES principal, said the staff is phenomenal from top to bottom. He said the staff really cares about kids and wants them to be successful. He said staff members have covered rules and assessments, however, they are mostly loving kids from the time they arrive on the parking lot until they leave for the day.

**16-17: 033 (Con't.)  
SCHOOL REPORTS –  
PRINCIPALS**

Sarah Rowe, BCHS principal, thanked Miss Yohe for taking responsibility as student representative and said she did a great job tonight. She said new staff have blended in seamlessly. All students have laptops with access to assignments which do not require internet access at home. Mrs. Rowe said there have been renovations to the athletic facilities and she thanked CTE staff for their assistance. Mrs. Rowe reported a successful pep rally with a lot of enthusiasm. In an effort to improve community outreach, Mrs. Rowe plans to speak with Mrs. Hooker regarding a community messaging system currently used by band students.

Mrs. Fussell provided a brief introduction of the GRASP and SOAR Virginia programs. GRASP is a non-profit 501(c)3 organization that provides counseling services free of charge to students and families. Soar is an Early Commitment Scholarship program. Mrs. Fussell assists with the Free Application for Federal Student Aid (FAFSA), CSS profile, scholarships, special circumstances, and defining a process to make student’s post-secondary education goals a reality. Mrs. Fussell is also an advisor for the SOAR program. She works with students in grades 10-12 to ensure they complete high school, adhere to the SOAR pledge and apply to an institution of higher learning.

**16-17: 034  
GRASP AND SOAR  
PROGRAMS –  
JAMIE FUSSELL**

Mrs. Hall, Director of Special Education, Pupil Personnel Services, & Preschool, provided a presentation about academic and behavioral structures of Response to Intervention (RTI), Positive Behavioral Intervention Supports (PBIS) and the Virginia Tiered Systems of Supports (VTSS) and how all three programs are interlinked with one another. Mrs. Hall said focus for this school year is to realign programs to fit the Virginia Tiered Systems of Supports (VTSS).

**16-17: 035  
VTSS (Virginia Tiered  
Systems of Supports)  
JANE HALL**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) **approved all academic stipends as listed.**

**16-17: 036  
ACTION FOLLOWING  
CLOSED MEETING**

After – School Computer	MES	<b>Joey Crawford</b>
	VES	<b>Suzanna Paxton</b>
SCA	MES	<b>Joey Crawford</b>
	VES	<b>Kristy Humphreys</b>
	BCHS	<b>Adam Frye</b>
Gifted		<b>Mary Adderton</b>
Destination Imagination		<b>Kim Manion</b>
Title I Coordinator		<b>Tammy Lindsay</b>
CTE Coordinator (includes CTE Dept. Head)		<b>Jane McMullen</b>

Academic Stipends Continued:

Yearbook Sponsor

Kimberly Craig

After-School Detention/Extended Evening School

Jeanie Rooklin

BCHS Department Heads:

English/Foreign Language

Jeanie Rooklin

Math

Lisa Hamilton

History

Danny Sifford

Science

Heather Hough

PE/Fine Arts

Kris Phillips

Special Education

April Miller

16-17: 036 (Con't.)  
ACTION FOLLOWING  
CLOSED MEETING

On motion by Mrs. Lowry and seconded by Mr. Ryder, the Board (5-0 vote) **authorized an investigation shifting weight lifting from BCHS to the Bath Community Rehab & Wellness Center.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved athletic stipends and winter coaches as listed** (with the exception of weightlifting).

Academic Bowl

Amber Yohe

Basketball

Boys Varsity Head Coach

Terry Bradley

Boys Varsity Asst. Coach

Mark Fry

Boys JV Coach

Zach Woodzell

Girls Varsity Head Coach

Danny Sifford

Girls Varsity Asst./JV Coach

Adam Frye

On motion by Mrs. Lowry and seconded by Mr. Secoy, the Board (5-0 vote) **authorized the superintendent to fill the SAB/BCHS custodian position (Ron Shifflett).**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board **authorized the superintendent to fill proposal for special education teacher at VES as outlined.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved the request of a student to attend school in a non-attendance area.**

Background information:

**GCBD-R1/GDBD-R1 Absences & Leaves for Professional & Support Personnel**

This policy has been revised for clarity and consistency with practice. The policy provides the same sick leave benefits accrual to all employees, whether professional or support personnel.

It also provides an option for reimbursement of sick leave days in excess of Family and Medical Leave Act requirement for active employees subject to funds availability and receipt of application (GCBD-R1-F1) by April 15.

16-17: 037  
POLICY – 2<sup>ND</sup> READING

**GCBD-R1-F1/GDBD-R1-F1** Request for Reimbursement of Excess Sick Leave  
Addition of form to facilitate reimbursement of excess sick leave as mentioned above.

**16-17: 037 (Con't.)  
POLICY – 2<sup>ND</sup> READING**

**GDBD-R2/GCBD-R2 Sick Leave Bank Regulation**

Policy has been revised for clarity and a more streamlined approach without the involvement of peers who may or may not have a biased opinion regarding approval or denial of sick leave bank days.

**GCBD-R2-F2/GDBD-R2-F2 Sick Leave Bank Application Form**

Reference updates regarding the changed policy.

On motion by Mr. Secoy and seconded by Mrs. Lowry, the Board (5-0 vote) approved two policy regulations and two new forms (**GCBD-R1/GDBD-R1 Absences & Leaves for Professional & Support Personnel, GCBD-R1-F1/GDBD-R1-F1 Request for Reimbursement of Excess Sick Leave, GDBD-R2/GCBD-R2 Sick Leave Bank Regulation, and GCBD-R2-F2/GDBD-R2-F2 Sick Leave Bank Application Form** as presented and the regulations as approved apply to current and future applications.

**On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved an overnight band field trip on February 21- 26, 2017 trip to Orlando, FL.**

**16-17: 038  
APPROVAL OF  
OVERNIGHT FIELD TRIP**

The annual surplus equipment auction is scheduled on Saturday, September 10, 2016 at 10:00 a.m. at the Bus Garage.

**On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved the surplus auction list with changes noted.**

**16-17: 039  
DISPOSAL OF  
SURPLUS ITEMS**

**On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the American Red Cross Shelter Agreement as presented.**

**16:17: 040  
APPROVAL OF  
AMERICAN RED CROSS  
SHELTER AGREEMENT**

*Informational items for Board members included: VSBA Academy of Boardmanship 2016 Calendar, October 6 VSBA webinar information, VSBA October 18 Conference brochure, 2016 VSBA Annual Convention, BCHS Guidance News, fundraiser calendars for the division, letter from DOE granting approval of 2016-17 annual agreement to participate in the school nutrition programs.*

**16-17: 041  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

There were none to be heard.

**16-17: 042  
PUBLIC COMMENTS**

**Mr. Ryder**

- Student achievement was outstanding last year and he hopes we keep it up. It's never an easy task because the bar continues to rise.
- Welcomed new teachers and wished them a great year.
- Wished Band students a safe trip to Florida.

**Mr. Secoy**

- Welcomed everyone back saying he hoped they had a good summer.
- All three schools have started the year with no problems and that is a testament to staff, parents, community and especially students.

**Mrs. Grimm**

- Thanked everyone that attended the meeting.
- Thanked those who provided information to the Board members tonight.
- Proud of all of our students, each and every one of them.

**Mrs. Lowry**

- Referenced Miss Yohe's comments regarding paving of the BCHS parking lot. She invited students, parents and community members to attend a meeting with the Board of Supervisors on September 13<sup>th</sup> to discuss the parking lot. She said one lawsuit would be more than the cost of paving the parking lot. Mrs. Lowry said they (Board of Supervisors) have \$320,000 of money that has been earmarked for schools.
- Excited to see the pep band at the volleyball game.
- Band members looked fabulous and wonderful in their new uniforms.
- Great to see Mr. Sizemore when picking up her own children from VES.
- Personally apologized to the football players and band members that the field is not ready. Conveyed concern over lack of practice and unavailability of football field. These two groups of students and their staff have excelled with circumstances beyond their control.

**Mr. Burns**

- Excited to see a member of our student body on our Board.
- Thanked everyone who presented reports tonight.
- Excited about the pep rally and student response.
- Full accreditation by a large margin for all three schools. Proud to say we have a phenomenal staff.
- Applauded the Band and football team.
- Have done what we could for the football field. Hopefully, the seedlings of grass take hold and the field can be used fully.
- Love to see more community members in attendance at meetings.
- Welcomed new staff members to the family saying, if we work together as a family, good things will happen.

**On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) convened in a closed meeting at 8:25 p.m. to consider the superintendent's evaluation.**

**16-17: 043  
ITEMS BY BOARD  
MEMBERS**

**16-17: 044  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

**On motion by Mr. Secoy at 10:21 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

**16-17: 045  
CERTIFICATION OF  
CLOSED MEETING**

No action was taken after the closed meeting.

**16-17: 046  
ACTION TAKEN  
FOLLOWING CLOSED  
MEETING**

The meeting adjourned at 10:22 p.m.

**16-17: 047  
ADJOURNMENT**

**The Bath County School Board met in a Joint Budget Work Session with the Board of Supervisors on Tuesday, September 13, 2106 at 5:00 P.M. at Hot Springs Fire House.**

**PRESENT:**

**Mr. Roy Burns, Board Chair  
Mrs. Rhonda R. Grimm, Board Member  
Mr. Eddie H. Ryder, Board Member  
Mr. Bryan Secoy, Board Member**

**Mrs. Claire Collins, Board of Supervisors Chair  
Mr. Richard Byrd, Board of Supervisors Vice-Chair  
Mr. Stuart Hall, Board of Supervisors Member  
Mr. Eddie Hicklin, Board of Supervisors Member  
Mr. Matthew Ratcliffe, Board of Supervisors Member  
Mr. Ashton Harrison, County Administrator**

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Mrs. Sharon P. Fry, School Board Deputy Clerk**

Mrs. Collins, Chair, called the meeting to order at 4:59 p.m. with all Board of Supervisors members present. She reported on the emergency situation causing evacuation of the courthouse earlier today. In order to preserve the safety and well-being of those in attendance, the meeting location was moved to the Hot Springs Fire House.

**16-17: 048  
CALL TO ORDER**

Mr. Roy Burns, School Board Chair called the meeting to order at 5:00 p.m. with all School Board members present except Mrs. Lowry.

No changes were made to the agenda.

**16-17: 049  
APPROVE OR  
AMEND AGENDA**

- Melinda Hooker, BCHS Band Director, spoke in favor of paving the parking lot.
- Jimmy Hooker, parent, spoke in favor of paving the parking lot citing a lack of handicap parking spaces, rushing water through the parking lot, community use, and liability.
- Craig Phillips, spoke in favor of paving the parking lot stating funds have not been located in the 23 years since the parking lot was built. The poor condition of the baseball field, and the improvements to the football field. The football field renovation is not a permanent fix and more work should be done.

**16-17: 050  
PUBLIC COMMENTS**



Mrs. Hirsh distributed a packet of information detailing the history and funds for the BCHS Parking Lot Project including the following:

- Letter to Mr. Harrison requesting an appropriation in the amount of \$330,671.74 for unanticipated revenue and for unspent funds returned at the end of the year. Mrs. Hirsh requested these funds be applied to the BCHS parking lot project.
- CIP Project FY16/17 Request Form – BCHS Parking lot – Total Capital Project Cost - \$580,000.
- Mattern & Craig Quantity & Cost Summary – Preliminary design #1 - \$580,199
- Mattern & Craig Quantity & Cost Summary – Preliminary Design #2 - \$551,199
- Mattern & Craig Conditions Assessment & Preliminary Engineering Report for the Rehabilitation of the BCHS Parking Lot - \$7,500
- BCHS Parking Lot Project – Surveying, Site Design (Final Drawings and Construction Documents) and Bidding - \$27,500
- National Forest Funds Distributions – FFY 2014, FFY 2013, FFY 2015

Mrs. Hirsh referenced two proposals noting lined parking spaces in different positions. She said the estimates were intended to include a surface that is easy to maintain, improve lighting, and have a clear path from parking lot to main building, and a sub structure of ground to support heavier vehicles. Mrs. Hirsh said the parking lot estimates did not include frills, only basic needs which require less maintenance.

Board member discussion included, but was not limited to:

- condition of parking lot
- high school student parking lot funds
- maintenance of gravel parking lot
- liability to staff, students, parents, community members, guests, and visiting teams on an unsafe parking lot
- consider phasing of parking lot project
- sediment pond upgrades to accommodate paved parking lot
- end of year school spending
- capital improvement plan time line
- committed funds/assigned funds
- federal funds resulted in unanticipated revenue for schools and must be spent on schools
- declining enrollment
- difficulty managing county budget when you don't know the amount of incoming funds
- desire to have state and local taxes to follow non-resident students

## 16-17: 051

### ITEMS FOR DISCUSSION

#### 1. BCHS PARKING LOT PROJECT

Mr. Byrd said he would like to see the parking lot paved, however, the county does not have \$580,199 to complete the parking lot project at this time. Mr. Ratcliffe and Mr. Hall expressed the same sentiment. Mr. Harrison said the County has authority to commit and assign funds in their budget. Mrs. Collins said committing the funds would meet auditor requirements and allow additional funds be earmarked for the parking lot project. Mrs. Collins recommended the Board consider USDA Rural Development Agency funding which might allow a reduced interest rate. Mrs. Collins said the state counts all travelers to Bath County and these numbers count as tourism funds. She suggested earmarking tourism money for the parking lot. Citing training in the past year for Mr. Andy Seabolt, County Building Code Official, Mr. Harrison encouraged the schools to have Mr. Seabolt meet with Mattern & Craig regarding the parking lot paving project. Mr. Hicklin said he would like to see the project completed sooner rather than later. Mr. Burns thanked the Board of Supervisors and Mr. Harrison for their time tonight. Mr. Ryder, Mr. Secoy and Mrs. Grimm spoke in support of the parking lot project citing safety and liability concerns for the school as well as community members.

In closing, the Boards agreed that Mr. Harrison and Mrs. Hirsh pursue a low interest or interest free loan from the USDA Rural Development Agency.

The School Board adjourned the meeting at 6:23 p.m.

**16-17: 051**  
**ITEMS FOR DISCUSSION**  
**1. BCHS PARKING**  
**LOT PROJECT**

**16-17: 052**  
**ADJOURNMENT**